

ADDENDUM NO. 2
CITY OF APOPKA
Events Production

RFQ: 2016-16
TO: PLAN HOLDERS
DATE: August 23rd, 2016

NOTE:

This Addendum is hereby incorporated into the RFQ documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall take precedence over the original documents. Deletions are indicated by --- strikeout, answers are indicated in **blue**.

I. TOUR OF FACILITIES:

A mandatory tour of Northwest Recreation Amphitheater Facilities was conducted on Thursday, August 18th, 2016. There were several requests for an Old Florida Outdoor Festival Site Layout and actual Amphitheater seating plan. These documents are posted separately on Demand Star and the City's website.

II. ADDITIONAL QUESTIONS:

Question 1 - Has the Department of Recreation been the Event Production team to date, or has another company been doing that? I assume you're looking to replace the existing management piece. **With regard to Old Florida Outdoor Festival, the daytime festival was produced by the City and the concert portion of the event was co-produced by the City with Cox Events. The City fully managed the event. The City is looking to outsource both the production and management of the full event.**

Question 2 - Please confirm the dates and specific events to be included. **We are looking for someone to produce/manage the following:**

OFOF: 2017, 2018, 2019

Farm to Feast: 2017, 2018, 2019

Gospelfest: 2017, 2018, 2019

Question 3 - Tab 7 is missing from the Document, does it need to be replaced or do we move the remaining Tabs up one? **Tab 7 was indeed deleted, simply increment the remaining Tabs up one spot, ie 8 becomes the new 7.**

END OF ADDENDUM NO. 2